



Riverton Aquanauts Swimming Club Privacy Statement

Riverton Aquanauts Swimming Club - (RVA) respects the privacy of all customers and stakeholders. We consider the protection of an individual's privacy as an integral part of our commitment with regard to accountability and integrity in all areas. This privacy statement outlines how we deal with your personal information.

Collection of Personal Information

RVA collects information about its customers and stakeholders in the performance of its services and functions and as required by law.

RVA maintains a data base of swimmer's, parent's names and squad details. This includes personal information relating to names, addresses and also enquiries made.

Collecting through our Website

Our website allow you to make contact, register or enrol into squads, participate in surveys or provide comments. We collect your email address and sometimes other contact details. We may use your contact details to respond to your feedback and assist us in communicating with you.

Some of our services e.g., Payrix are delivered and hosted by third parties. These services have their own privacy policies, so when you choose to use these functions, the personal information you provide will be used and stored in accordance with their privacy policies.

Social Media

RVA uses social media sites such as Facebook, Instagram and Google to share and promote our Club and services. When you communicate with us using these services we may collect your personal information, but we only use it to help us to communicate with you and the public. The social networking service will also handle your personal information for its own purposes. These sites have their own privacy policies.

Website Analytics

RVA uses a range of tools provided by third parties, including Google and our Internet Service Providers to collect or view website traffic information. These sites have their own privacy policies.

The information collected by these tools may include the IP address of the device you are using and information about sites that IP address has come from, the pages accessed on our site and the next site visited. We use the information to maintain, secure and improve our website and to enhance your experience when using them.

Email addresses, telephone numbers

Collection of email addresses, telephone numbers (mobile and landline), addresses and at times other contact details, for the purpose of contacting you.

We use this information for the purposes of contacting you in regard to RVA activities or services.

Disclosure and use of personal information

Any personal information collected by RVA will only be used for the purpose for which it has been collected, or for a purpose you would reasonably expect in carrying out the RVA activities and functions.

We will only disclose information to third parties in the following circumstances:

- As required by a Court order
- As otherwise required or authorised by law
- In order to complete the purpose or function for which the information was provided
- For collecting any monies outstanding to RVA including contract debt collection agency
- Otherwise only with the consent, express or implied, of the customer or stakeholder.

Information received by RVA is protected from unauthorised use and disclosure by virtue of specific provisions in the Crimes Act 1914, Public Service Act 1999 and the Public Service Regulations 1999

Storage of personal and financial information

RVA is committed to keeping secure the data provided to us. RVA works actively to ensure that information about customers and stakeholders is stored securely and accessed for approved purposes only.

Financial data collected by RVA or our agent Payrix during the purchase of goods or services at RVA complies with the Payment Card Industry Data Security Standard or PCI. This is an information security standard for organisations that take payment from branded credit cards from the major card schemes. The PCI Standard is administered by the Payment Card Industry Security Standards Council.

Retention of Information

RVA complies with the State Records Act 2000 and retains information in accordance with the above mentioned Act.

Personal Records stored electronically as well as hard copy information held by RVA will be archived securely and disposed of after the appropriate period in accordance with the State Records Act 2000.

Access and Correction to your information

RVA may amend this Privacy Statement from time to time and will place any amendments on their website. This Privacy statement is not intended to nor does it create any contractual rights between RVA and any use of the website.

Should you have any questions about privacy-related matters, please contact rascpresident@gmail.com.

Under the Freedom of Information Act, you have rights to access, correct and protect your personal information.

Thank you

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V1	Privacy Policy	30/3/23